



Date: December 17, 2018

To: All Town Officers and Employees

From: Dina Volenski, Town Clerk

The Town of Paradise has received the attached public records request from the Los Angeles Times.

Please review any communications you had concerning:

- Code Red Alerts since November 7, 2018 during the times listed on the public records request.
- Please review all public and private communications on your electronic devices relating to the Code Red Alert.

If you locate any such communications, please provide them to me no later than December 20, 2018 at 5:00 p.m. [dvolenski@townofparadise.com](mailto:dvolenski@townofparadise.com)

Thank you.

## Volenski, Dina

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**From:** St. John, Paige <paige.stjohn@latimes.com>  
**Sent:** Friday, November 30, 2018 6:28 PM  
**To:** Volenski, Dina  
**Cc:** Serna, Joseph  
**Subject:** Los Angeles Times PRA: Paradise Code Red

Dina,

This is a request under the California Public Records Act.

Pursuant to the California Public Records Act (California Government Code §§ 6250), I hereby request the following records:

We are looking for all documents related to the City of Paradise use of CodeRed to provide CodeRed emergency alerts on November 8, including:

1. --the log of all CodeRed alerts issued on November 8, 2018, from 6:29 a.m. to midnight, inclusive.
2. --CodeRed software records showing the completion rate, completion time, and status of each of those alerts, including raw information if available on which numbers or contact entries were successfully reached, whether failed connections were redialed, and when.
3. --the list of all contact numbers in the CodeRed subscription database as of 6:30 a.m., Nov. 8 or thereabouts **preceding** the Camp Fire incident, for Paradise and surrounding areas affected by the fire. If redactions are required please preserve the residence street or other geographic reference that will identify the contact's location within census block group, evacuation zone or similar small geography.
- 4 --all communications by the city police, city manager, city mayor, city public works director, Emergency Operations Center director with representatives of OnSolve and/or CodeRed since Nov. 7, 2018.
5. --all internal department communications by the city police, city manager, city mayor, city public works director, Emergency Operations Center director, including city email, **personal email**, text messages, Facebook messages, Twitter DMs and other direct messaging applications, **regarding the Nov. 8 and subsequent issuance of CodeRed alerts**, failure of alerts to send, cell tower outages, fiber optic network outages, or the implementation of mass emergency warnings, including use of WEA (the federal Wireless Emergency Alert system), NOAA/NWS radio, IPAWS systems, or use of public sirens.

**I recognize that this is a substantial request, so ask that materials be provided as available, and that first priority be given to items 1, 2 and 3 regarding usage of CodeRed during the Camp fire incident.**

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 calendar days, as the statute requires.

Please do not hesitate to call me to discuss this request in any way, especially if you see alternative means to provide the same or similar material. **I consider this request of greatest public importance, a matter of life/safety not just for the victims of the Camp fire, but for others in California facing similar risks, and ask for expedited consideration.**

Sincerely,  
Paige St. John  
Los Angeles Times  
cell 213.327.5779  
paige.stjohn@latimes.com